

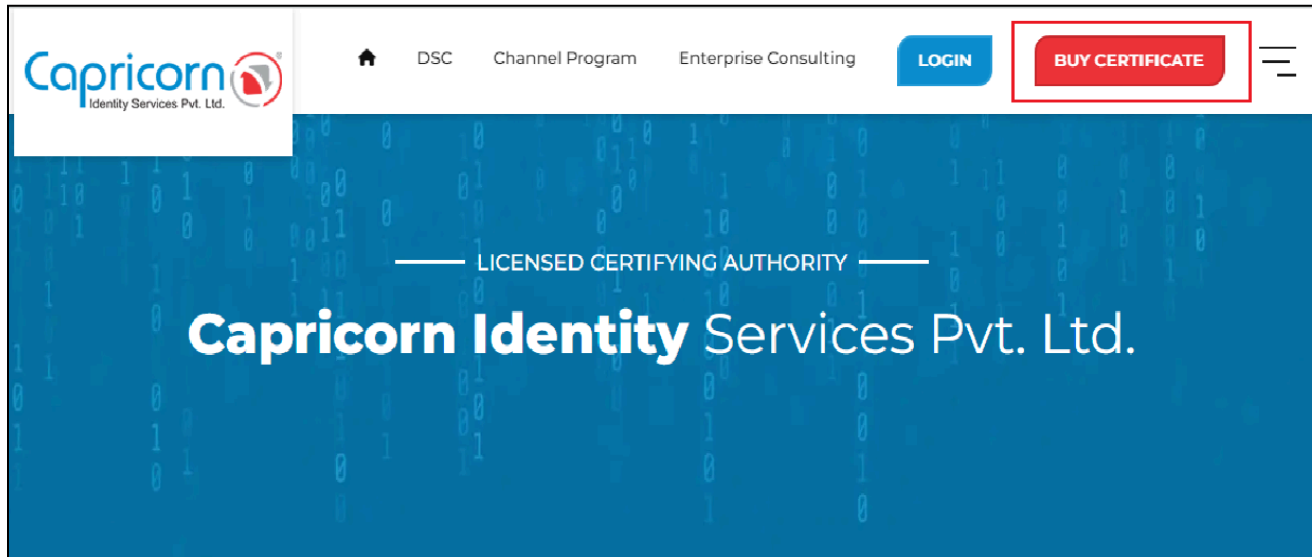


# INDIVIDUAL ONLINE AADHAAR BIO BASED DSC PROCEDURE

**30 Jan  
2025**

## INDIVIDUAL - ONLINE AADHAAR BIO BASED DSC PROCEDURE

Navigate to the [Capricorn website](#) and select the '**Buy Certificate**' option to begin the DSC purchase process.



Choose the type of DSC you wish to purchase from the product selection options. After selecting the **Individual DSC** type, click on the '**Buy Certificate**' tab. If you want **TOKEN** with your DSC, you need to choose **TOKEN**, else you can select **USB TOKEN NOT REQUIRED**.

**Capricorn Identity Services Pvt. Ltd.**

Repository Download DSC Dashboard **BUY CERTIFICATE**

**Profile** Usage Type

Individual Organization IET (DGFT) Government Foreign Organization Foreign Individual Document Signer

**CLASSIFY**

Sign Encrypt Sign & Encrypt

**YEARS**

1 Years 2 Years 3 Years

**TOKEN**

USB Token USB Token Not Required

**Payment Summary**

DSC Amount	₹ XXXX
USB Token	₹ XXX
GST (18%)	₹ XXX
<b>Payable Amount</b>	<b>₹ XXXX</b>

**Buy Certificate**

NOTE: As per the CCA (Controller of Certifying Authorities Government of India) guideline Effective from March 31, 2023, the new series tokens will be compatible to download Digital Signature Certificate. [How to Identify New Series Tokens](#)

Fill in your details including your Name, Email address, Mobile number, and Address. Click on the '**Get OTP**' button. If you have a BP Referral Code, please enter it in its field, and if you don't, you can proceed without a BP Referral Code.

Enter the OTP received on your mobile number. Select the '**Terms of Services**' checkbox and the '**I'm not a robot**' CAPTCHA checkbox. Click on the '**Continue to DSC Enrollment**' button to proceed.

**NOTE :- “REMARK”** BP can enter any reference in the remark field related to the order and the same will be reflected in **BUSINESS PARTNER PORTAL** under the ORDER section.

Click on the '**AADHAAR BIO**' option to proceed with your DSC application.

Now, Install the '**Capricorn Biometric**' in your system as shown in the picture below.

**NOTE:** You need to install the Biometric Device Driver in your machine, There should only be one Biometric Device Driver installed into your machine.

After installing the biometric device driver & the Capricorn Biometric application, Click on '**Click here to connect the bio device**'.

Pending Actions → Application Form ◀ Prev Next ▶ | Help ?

Selected eKyc option: Online Aadhaar Biometrics Change

Please download driver and RD service of biometric device which you have. if your device is unable to communicate, make sure no other bio-device's drivers and RD service are install. You have to install Capricorn Biometrics also

<b>Capricorn Biometric **</b> → <a href="#">Download</a>	<b>MFS110</b> Mantra Softech (India) Pvt Ltd	<b>AST300</b> Access Computech Pvt. Ltd
<b>PB1000</b> Precision Biometric India Pvt. Ltd.	<b>FM220U L1</b> Access Computech Pvt. Ltd	<b>MSO1300E3</b> Smart Chip Pvt. Ltd.

→ [Click here to view all enabled bio devices from UIDAI](#)

Once driver and plug-in installed, [Click Here to Connect Bio Device](#)

Click on the '**Click Here to Connect Bio Device**' button.

A popup appears on the screen - '**Please wait. We are searching connected Biometric Devices**'.



Once the RD Services Driver is searched, it will redirect you to the next page for further processing and the estimated search time will be two minutes.

The screenshot shows the Capricorn Identity Services web portal. On the left, the 'ORDER STATUS' sidebar lists various steps: Certificate (Completed), eKyc (Pending), Mobile Verification (Completed), Email Verification (Pending), Verification (Level -1) (Waiting), Verification (Level -2) (Waiting), Payment (Waiting), eSign (Waiting), and Download (Waiting). The 'eKyc' step is highlighted with a red box. The main content area shows the 'Order ID: OR264246861' and a 'Well Done!' message in a green box stating 'Please wait. We are searching connected Biometric Devices'. Below this, there are links for 'Show Certificate and ekyc Details' and 'Pending Actions'. A section titled 'Selected eKyc option: Online Aadhaar Biometrics' provides instructions and lists available biometric devices for download, including Capricorn Biometric, MFS110, AST300, PB1000, FM220U L1, and MSOI300E3.

If a popup shows '**RD Service not found on your system. Please install RD service and try again**' appears on the screen, and then you will need to reinstall the RD service driver of the Biometric device, after doing that restart the system and then try again to connect the device.

The screenshot shows the Capricorn Identity Services web portal with an 'Error!' message in a red box stating 'Capricorn Biometrics not running on http://127.0.0.1'. The 'ORDER STATUS' sidebar is the same as in the previous screenshot. The main content area shows the 'Order ID: OR264246861' and the 'Well Done!' message. Below this, there are links for 'Show Certificate and ekyc Details' and 'Pending Actions'. A section titled 'Selected eKyc option: Online Aadhaar Biometrics' provides instructions and lists available biometric devices for download. At the bottom, a yellow banner states 'Capricorn Biometrics Service not running, Please check url and services' and provides a 'Capricorn Biometric Url with port' field with the value 'http://127.0.0.1:1623' and a 'Submit' button.

After the device is successfully connected, Follow the steps given below:

- Enter the Aadhaar or virtual ID number;
- Select the finger;
- Accept the terms and conditions;
- Enter the Captcha
- Then click on scan and put the selected finger on the device.

Pending Actions → Application Form

Selected eKyc option: Online Aadhaar Biometrics [Change](#)

Scanner: (READY)Mantra Authentication Vendor De

Aadhaar / VID:  [Generate VID here](#)

Finger 1: LEFT THUMB [+ Dual Finger](#)

☐ I hereby state that I have no objection in authenticating myself with Aadhaar based authentication system and consent to providing my Aadhaar number, Biometric and/or One Time Pin (OTP) data for Aadhaar based authentication for the purposes of availing of the Digital Signature Certificate from Capricorn Identity Services Pvt. Ltd. I understand that the Biometrics and/or OTP I provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication system, for obtaining my e-KYC through Aadhaar e-KYC service and for the issuance of Digital Signature Certificate (DSC) for this specific transaction and for no other purposes. For the creation of DSC, I understand that the options that I have chosen are the ones that shall be populated

[Read more ...](#) [English](#) [🔊](#)

Enter code shown in the captcha [🔄](#) [Scan](#) [Next](#)

3 : 49

Once the thumb has been scanned successfully, Click on the “Next” button to process further.

Pending Actions → Application Form

Selected eKyc option: Online Aadhaar Biometrics [Change](#)

Scanner: (READY)Mantra Authentication Vendor De

Aadhaar / VID: 5XXXXXXXXXX [Generate VID here](#)

Finger 1: LEFT THUMB [+ Dual Finger](#)

☒ I hereby state that I have no objection in authenticating myself with Aadhaar based authentication system and consent to providing my Aadhaar number, Biometric and/or One Time Pin (OTP) data for Aadhaar based authentication for the purposes of availing of the Digital Signature Certificate from Capricorn Identity Services Pvt. Ltd. I understand that the Biometrics and/or OTP I provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication system, for obtaining my e-KYC through Aadhaar e-KYC service and for the issuance of Digital Signature Certificate (DSC) for this specific transaction and for no other purposes. For the creation of DSC, I understand that the options that I have chosen are the ones that shall be populated

[Read more ...](#) [English](#) [🔊](#)

Enter code shown in the captcha [🔄](#) [Re-Scan](#) [Next](#)

Please fill in the required details with eKYC ID & eKYC pin:

- eKYC ID should be set according to the customer name with some more numbers or letters to make it distinct.
- eKYC pin is a six-digit pin that you can set according to your preferences.

Select the checkbox to accept the '**Terms of Service**' and IVG. Click '**Submit**' to move forward.

Pending Actions → Application Form

◀ PrevNext ▶Help ?

Name

XXXX XXXX

Date of Birth

xx-xx-2xxx

Email

test666@gmail.com

Address

House xx Nagar

Postal Code (PIN)

{XXXX}

State

Delhi

eKYC ID

KYC ID @capricorn

Alphanumeric, start with alphabet, min 4 letter long

PAN (Mandatory for Income Tax usage)

PAN

Mobile with country code

919XXXXXXXX1

Gender

Male

Country

India

City

XXXX Delhi

eKYC PIN

KYC PIN

6 digit numeric pin

Applicant Declaration:

I hereby agree and confirm, that I have read and understood Provisions, Guidelines and Practices of Certificate.Digital CPS and the Subscriber Agreement, I would abide by the same. The information provided in this application form is Correct and true in all respect.

Section 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.

☐ I accept the Terms of Service, and IVC I want to proceed.

Submit

If you have mentioned your PAN number, you have to verify your **NAME** and **DATE** of Birth as per your PAN/NSDL Data.

**ORDER STATUS**

- Certificate Completed ✓
- eKyc Completed ✓
- Pan Verification Pending ⌚
- Mobile Verification Completed ✓
- Email Verification Pending ⌚

Order ID: OR264246861Created on: Jun 22, 2024 11:28 AM

Show Certificate and ekyc Details Expand

Pending Actions → Verify PANPrevNextHelp ?

Verify PAN

Name \*SxxxxSxxxx

PAN \*LXXXXXXXXX

Date of Birth \*XX-XX-2XXX

Change name in order

Verify

Verify your email by following the prompts to complete the email verification process.

**ORDER STATUS**

- Certificate Completed ✓
- eKyc Completed ✓
- Mobile Verification Completed ✓
- Email Verification Pending ⌚
- Application Form \* Pending ⌚
- Verification (Level -1) Waiting ⌚
- Verification (Level -2) Waiting ⌚
- Payment Waiting ⌚
- eSign Waiting ⌚
- Download Waiting ⌚

Order ID: OR264246861Created on: Jun 22, 2024 11:28 AM

Show Certificate and ekyc Details Expand

Pending Actions → Verify EmailPrevNextHelp ?

Verify Email

Emailtest666@gmail.comChange

OTPEnter OTP

VerifyGet OTP



After Completing the above verification; If you had opted for **TOKEN REQUIRED** at the time of product selection. Then, you have to confirm your delivery address for token delivery.

Order ID: ORXXXXXX

Show Certificate and ekyc Details [Expand](#)

Pending Actions → Application Form [Prev](#) [Next](#) | [Help ?](#)

Shipping Address	Pending	<a href="#">Confirm</a>
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Please do above step to submit application form\*

Along with the delivery address, you can choose options:

1. Send Token after downloading DSC.
2. Send Empty Token, I will download DSC Later.

Then, click the “**Confirm and Submit**” button.

Pending Actions → Update Shippings [Prev](#) [Next](#) | [Help ?](#)

Update Shippings

Name XXXXXXX	Mobile with country code XXXXXXX
Flat, House no., Building, Company, Apartment XXXXXXX	Area, Street, Sector, Village XXXXXXX
Landmark XXXXXXX	Postal Code (PIN) XXXXXXX
Country XXXXXXX	State XXXXXXX
City XXXXXXX	

☐ Send Token after download DSC

☒ Send empty token, I will download DSC later

[Confirm & Submit](#)

Now, you will need to submit the **'Application Form'**.

ORDER STATUS

Certificate

Completed

✓

eKyc

Completed

✓

Application Form \*

Pending

🕒

Verification (Level -1)

Waiting

🕒

Verification (Level -2)

Waiting

🕒

Payment

Waiting

🕒

eSign

Waiting

🕒

Download

Waiting

🕒

Order ID: OR264246861

Created on: Jun 22, 2024 11:28 AM

Show Certificate and eKyc Details [Expand](#)

Pending Actions → Application Form

ShowNextHelp

CERTIFICATE

DIGITAL

Licensed Certificate Authority

Individuals  
eKyc & Digital Certificate  
Registration Form

Form Id  
OR264246861

Applicant Name

XXXX XXXX

Email

test666@gmail.com

eKyc Id

gghg656@ccapricorn

Mobile

919100000000

PAN Number

Aadhaar

xxxxxxxxxxxxxx

☒ Class - 3

☒ Sign

☒ Year - 2

XXXX

Address

House: xxx Nagar

Town/City/District

State/Union Territory

PIN code

XXXX Delhi

Delhi

110051

Documents Submitted

☒ Aadhaar Details

Note: 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.

Applicant Declaration

I hereby agree to abide and confirm, that I have read and understood Provisions, Guidelines & Practices of Certificate.Digital CPS and the Subscriber Agreement. The information provided in this application form is Correct and true in all respect.

Date: 22 Jun, 2024 12:00 PM

Place: East Delhi

Submit Application Form

Once the application form is submitted, your order will be sent for verification. The verification will be conducted by Capricorn CA. Please wait for this process to be completed. After your order has been verified, you will need to finalize the payment for your order. Make sure to complete this step to ensure the processing of your Digital Signature Certificate.

## ORDER STATUS

- Certificate**  
Completed
- eKyc**  
Completed
- Application Form** \*  
Completed
- Verification (Level -1)**  
Completed
- Verification (Level -2)**  
Completed
- Payment**  
Pending
- eSign**  
Waiting
- Download**  
Waiting

Order ID: OR264246861

Created on: Jun 22, 2024 11:28 AM

Show Certificate and ekyc Details [Expand](#)

Pending Actions → Make Payment

### Payment Summary

DSC Amount	₹ XXXX
USB Amount	₹ XXX
GST (18%)	₹ XXX
<b>Payable Amount</b>	<b>₹ XXXX</b>

### Choose A Payment Options

**Online Payment Gateway**  
Credit Card, Debit Card, Net Banking, UPI e.t.c

**Scan and Pay**  
UPI, QR Code, Phone Pay, Google Pay, PayTm e.t.c

Need Help? [Contact Us](#)

Once the payment is completed, a prompt will appear. Click on **'CONTINUE TO DSC ENROLLMENT'** to proceed to the next steps.

## Payment Successful!



### Transaction Details

Order ID	OR264246861
Transaction ID	3595XXXXXXXXXXXXXXXXXXXX
Payment Status	success
Amount	₹ XXXX /-
Name	Sagar Sethi
Mobile	919XXXXXXXX
Email	test666@gmail.com

**CONTINUE TO DSC ENROLLMENT**

Note: Invoice will be generated and send to registered email & mobile

After the payment, you need to eSign your **'Subscriber Agreement'**. As shown in the screenshot below, click on the **'Click here to login'** link to continue.

### ORDER STATUS

- Certificate**  
Completed
- eKyc**  
Completed
- Application Form \***  
Completed
- Verification (Level -1)**  
Completed
- Verification (Level -2)**  
Completed
- Payment**  
Completed
- eSign**  
Pending
- Download**  
Waiting

Order ID: OR264246861

Created on: Jun 22, 2024 11:28 AM

Show Certificate and ekyc Details [Expand](#)

Pending Actions → eSign

[← Prev](#) [Next →](#) | [Help ?](#)

#### Subscriber Agreement and DSC Form eSign

As per CCA guidelines, applicants must read and e-sign the Subscriber Agreement and DSC Application Form to enable DSC download. Follow these simple steps to activate your digital signature certificate. You will redirected to eSign.Digital to Sign the document

KYCID : gghg656@capricorn

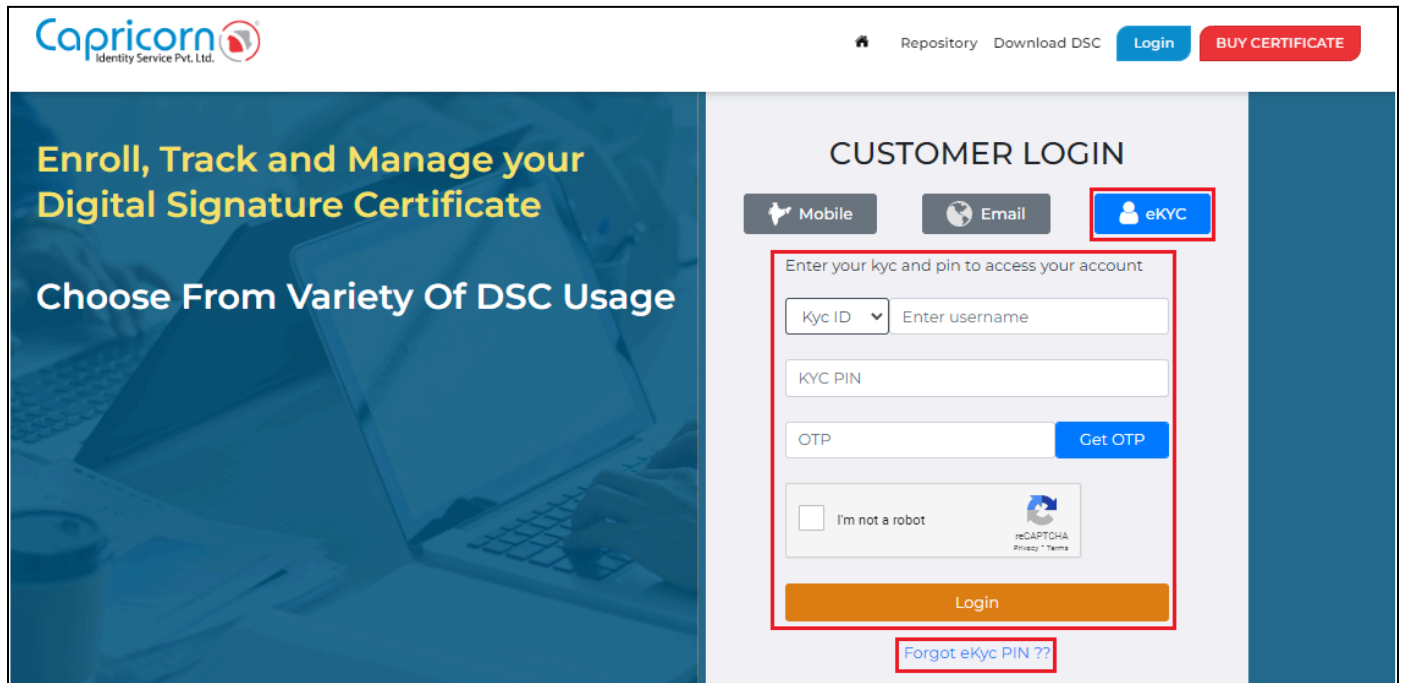
Please Login with Kyc to activate order and download DSC

[Click here to login](#)

[Forgot PIN ??](#)

[eKyc Dashboard](#)

You will need to log in using your eKYC credentials.



The image shows the Capricorn Identity Service Pvt. Ltd. Customer Login page. The header includes the Capricorn logo and navigation links: Repository, Download DSC, Login, and BUY CERTIFICATE. The main content area is divided into two sections. The left section has a blue background with the text: "Enroll, Track and Manage your Digital Signature Certificate" and "Choose From Variety Of DSC Usage". The right section is titled "CUSTOMER LOGIN" and contains three tabs: Mobile, Email, and eKYC. The eKYC tab is selected and highlighted with a red box. Below the tabs, there is a form titled "Enter your kyc and pin to access your account". The form includes fields for Kyc ID (a dropdown menu), Enter username, KYC PIN, and OTP. There is a "Get OTP" button next to the OTP field. Below the OTP field, there is a checkbox labeled "I'm not a robot" and a reCAPTCHA logo. At the bottom of the form is a "Login" button. Below the Login button is a link labeled "Forgot eKyc PIN ??".

Capricorn Identity Service Pvt. Ltd.

Repository Download DSC Login BUY CERTIFICATE

**Enroll, Track and Manage your Digital Signature Certificate**

**Choose From Variety Of DSC Usage**

**CUSTOMER LOGIN**

Mobile Email **eKYC**

Enter your kyc and pin to access your account

Kyc ID Enter username

KYC PIN

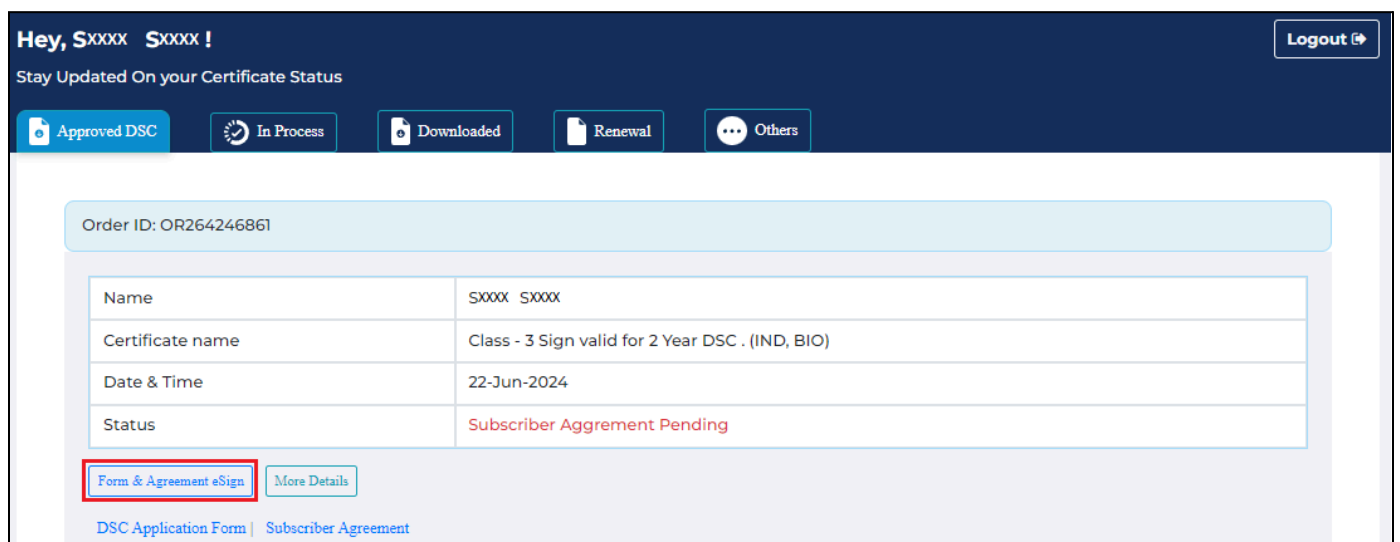
OTP Get OTP

☐ I'm not a robot reCAPTCHA

Login

Forgot eKyc PIN ??

Upon logging in, your eKYC Dashboard will open. Here, you will see your order listed. Click on the '**Form & Agreement eSign**' option to eSign your Subscriber Agreement.



The image shows the Capricorn eKYC Dashboard. The header includes the text "Hey, SXXXX SXXXX !" and a "Logout" button. Below the header, there is a section titled "Stay Updated On your Certificate Status" with five tabs: Approved DSC, In Process, Downloaded, Renewal, and Others. The "Approved DSC" tab is selected. Below the tabs, there is a section titled "Order ID: OR264246861". This section contains a table with the following data:

Name	SXXXX SXXXX
Certificate name	Class - 3 Sign valid for 2 Year DSC . (IND, BIO)
Date & Time	22-Jun-2024
Status	Subscriber Aggrement Pending

Below the table, there are two buttons: "Form & Agreement eSign" (highlighted with a red box) and "More Details". At the bottom of the dashboard, there are two links: "DSC Application Form" and "Subscriber Agreement".

Hey, SXXXX SXXXX ! Logout

Stay Updated On your Certificate Status

Approved DSC In Process Downloaded Renewal Others

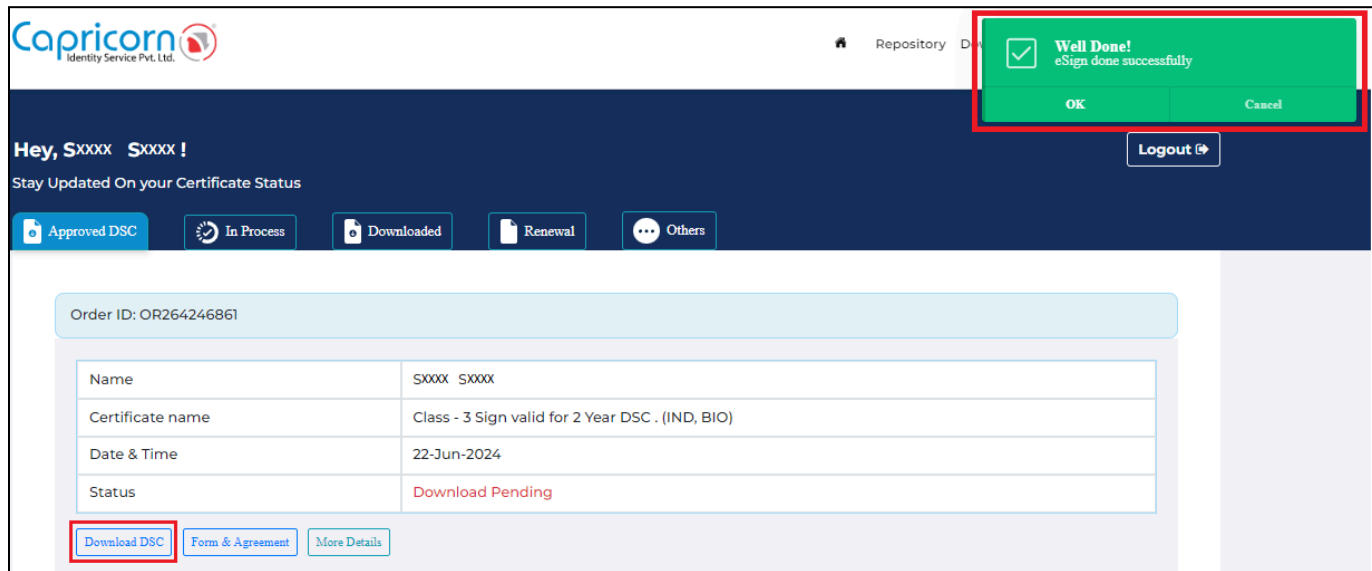
Order ID: OR264246861

Name	SXXXX SXXXX
Certificate name	Class - 3 Sign valid for 2 Year DSC . (IND, BIO)
Date & Time	22-Jun-2024
Status	Subscriber Aggrement Pending

Form & Agreement eSign More Details

DSC Application Form | Subscriber Agreement

Your Subscriber Agreement will now be signed electronically. This completes the eSign process for your order.

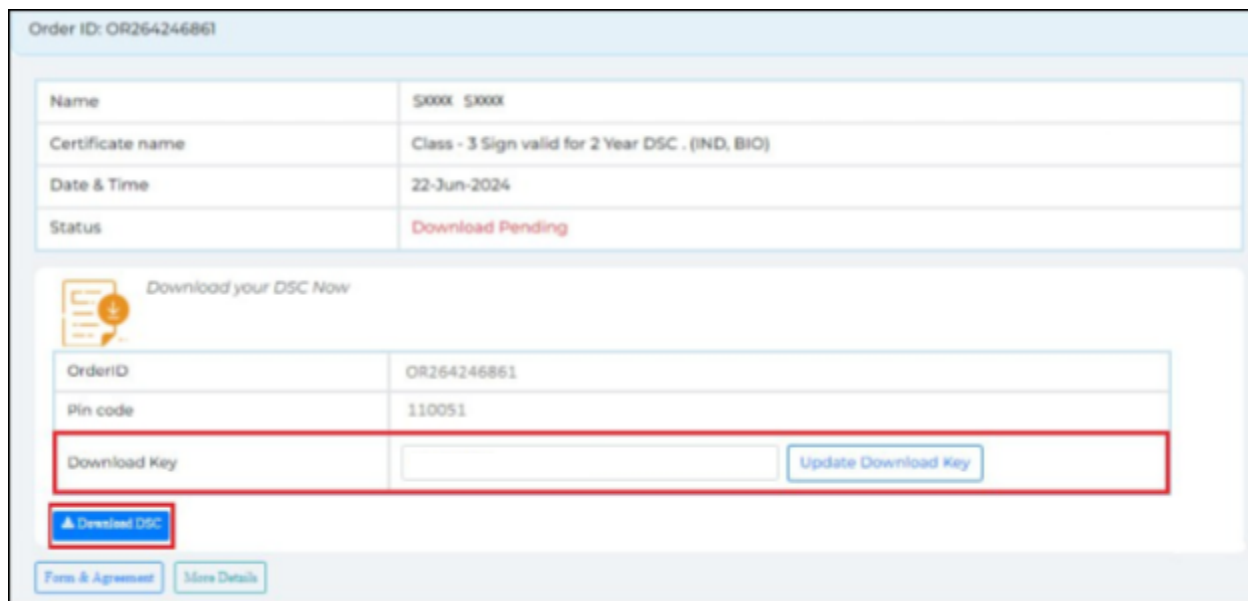


The screenshot shows the Capricorn Identity Services Pvt. Ltd. user dashboard. A green success message box in the top right corner states "Well Done! eSign done successfully" with "OK" and "Cancel" buttons. The dashboard header includes the Capricorn logo, a "Repository" link, and a "Logout" button. Below the header, a greeting "Hey, SXXXX SXXXX !" is followed by the text "Stay Updated On your Certificate Status". A navigation bar contains buttons for "Approved DSC", "In Process", "Downloaded", "Renewal", and "Others". The main content area displays the "Order ID: OR264246861" and a table with the following details:

Name	SXXXX SXXXX
Certificate name	Class - 3 Sign valid for 2 Year DSC . (IND, BIO)
Date & Time	22-Jun-2024
Status	Download Pending

Below the table are three buttons: "Download DSC" (highlighted with a red box), "Form & Agreement", and "More Details".

After signing the **Subscriber Agreement**, your order will be ready for download. You have to set your **Download Key** before downloading. You will be able to view your **"ORDER ID, PIN CODE, and DOWNLOAD KEY"** on the screen.



The screenshot shows the "Download your DSC Now" section of the Capricorn Identity Services Pvt. Ltd. user dashboard. It displays the "Order ID: OR264246861" and a table with the following details:

Name	SXXXX SXXXX
Certificate name	Class - 3 Sign valid for 2 Year DSC . (IND, BIO)
Date & Time	22-Jun-2024
Status	Download Pending

Below the table, there is a section titled "Download your DSC Now" with a download icon. It contains a table with the following details:

OrderID	OR264246861
Pin code	110051
Download Key	<input type="text"/> <button>Update Download Key</button>

Below the table are three buttons: "Download DSC" (highlighted with a red box), "Form & Agreement", and "More Details".

To learn how to download your Digital Signature Certificate (DSC), click on the provided link: "[Click here to learn how to download your DSC](#)"