

INDIVIDUAL

ONLINE AADHAAR BIO BASED DSC PROCEDURE

11-APR-2025 VERSION 1.1.1

Capricorn Identity Services Pvt. Ltd. Licensed Certifying Authority (CA) under IT Act, 2000.



INDIVIDUAL - ONLINE AADHAAR BIO BASED DSC PROCEDURE

Navigate to the **Capricorn website** and select the '**Buy Certificate**' option to begin the DSC purchase process.



Choose the type of DSC you wish to purchase from the product selection options. After selecting the **Individual DSC** type, click on the **'Buy Certificate'** tab. If you want **TOKEN** with your DSC, you need to choose TOKEN, else, you can select **USB TOKEN NOT REQUIRED**.

Copricon ()			n Repository Download DSC	Dashboard BUY CERTIFICATE
Profile Usage Type				
Individual	Inization	1)	Foreign Organization	Document Signer
CLASSIFY			Payment Summary	
😭 Sign 🥝	음 Encrypt	🗊 Sign & Encrypt	DSC Amount	۶ xxxx
VEADS			USB Token	र xxx
1 Years	🗖 2 Years 🤗	🗖 3 Years	GST (18%)	₹ XXX
			Payable Amount	₹ xxxx
TOKEN			Buy Certifica	ite
🧳 USB Token	Ø (8)	JSB Token Not Required		
NOTE: As per the CCA (Controller of Certifying Aut tokens will be compatible to download Digital Sig	horities Government of India) guideline Effe nature Certificate. How to Identify New Serie	ctive from March 31, 2023, the new series s Tokens		



Fill in your Name, Email, Mobile Number, and Address. Click '**Get OTP**'. Enter the **OTP** received on your mobile. If you have a **BP Referral Code**, enter it; if not, proceed without it. You can enter any reference in the **remark** field related to the order (**It is optional**).

Select the 'Terms of Services' and 'I'm not a robot' checkboxes. Click 'Continue to DSC Enrollment' to proceed.

Personal & Address Details		Payment Summary	
Name	Mobile with country code	Digital Signature (DSC)	XOCXOX \$
	Mobile	Assistance Services	• XXX XXX
Email	Mobile OTP		
Email	Enter Mobile OTP Cet OTP	GST (18%)	\$XXXXXX
Address		Payable Amount	\$XXXXXX
Address			
Postal Code	Country	CONTINUE TO DSC ENROLLME	NT
Pin Code	India		
State	City		
State			
BP Referral Code (Optional)	Remark (Optional)		
000000000	Remark		
TEST OF			
I accept the Terms of Service, and I want to proceed			
As per CCA guidelines, you will receive an OTP on your registered mobile number	r to verify your identity. This mobile number should be part of the applicant's eKVC		
account and cannot be changed after authentication. Note: if you want to proceed with the affline Arithm eXIC process, planse use the mobile number policitized with Andhar for authentication			
. I V D. I Y . I V D. Enter code shown in the captula			

Click on the **'AADHAAR BIO'** option to proceed with your DSC application.





Now, install the 'Capricorn Biometric' in your system, as shown in the picture below.

NOTE: You need to install the Biometric Device Driver in your machine, There should only be one Biometric Device Driver installed into your machine.

After installing the biometric device driver & the Capricorn Biometric application.

Click on 'Click here to connect the bio device'.

elected entye option. Online Hadia	ar Diometrico	
		· · · · · · · · · · · · · · · · · · ·
lease download driver and RD se nake sure no other bio-device's d	ervice of biometric device which you ha rivers and RD service are install. You ha	ive. If your device is unable to comminicate, ive to install Capricorn Biometrics also
Capricorn Biometric **	MESIIO	AST300
→ Download	Mantra Softech (India) Pvt Ltd	Access Computech Pvt. Ltd
PB1000	FM220U L1	MSOI300E3
Precision Biometric India Pvt. Ltd.	Access Computech Pvt. Ltd	Smart Chip Pvt. Ltd.



A popup appears on the screen: **'Please wait. We are searching connected Biometric Devices'**. Once the RD Services Driver is searched, it will redirect you to the next page for further processing, and the estimated search time will be two minutes.

	🐔 Repository D	Download DSC	e are searching connected
ORDER STATUS	Order ID: OR264246861	OK Created on: Jun 22, 202 Details Expand O	Cancel 4 11:28 AM
Completed eKyc Pending	Pending Actions → Application Form	4 Prev Next)	→ Help ?
Mobile Verification Completed	Selected eKyc option: Online Aadhaar Biometrics		Change
Email Verification Pending	Please download driver and RD service of biometric device which make sure no other bio-device's drivers and RD service are install.	ז you have. if your device is unable to comminic I. You have to install Capricorn Biometrics also	cate,
Verification (Level -1) Waiting	Capricorn Biometric ** → Download MFS110 Mantra Softech (India) Pvt Ltd	AST300 Access Computech Pvt. Ltd	
Verification (Level -2) Waiting	(È) PB1000 FM220U L1	MSO1300E3	
Payment Waiting	Precision Biometric India Pvt. Ltd. Access Computerch Pvt. Ltd Click here to view all enabled bio devices from UIDA!	Smart Chip Pvt. Ltd.	
eSign Waiting	Once driver and plug-in installed, Click Here to Connect Bio Dev	ice	

If a popup shows **'RD Service not found on your system. Please install RD service and try again'**, reinstall the RD Service driver for your biometric device, restart your system, and try connecting the device again.

Copricorn S	Repository Download DSC	ing on
ORDER STATUS	Order ID: OR264246861	Cancel
Certificate Completed	Show Certificate and ekyc Details Expand O	
eKyc Pending	C Pending Actions & Application Form	
Completed	Selected eKyc option: Online Aadhaar Biometrics Change	
Email Verification Pending	Please download driver and RD service of biometric device which you have. If your device is unable to comminicate, make sure no other bio-device's drivers and RD service are install. You have to install Copricorn Biometrics also	
Verification (Level -1) Waiting	Capricorn Biometric ** MFS10 AST300 → Download Mantra Softech (India) Pvt Ltd Access Computedh Pvt. Ltd	
Verification (Level -2) Waiting	PB1000 PB100 PB1000 PB100 PB10 PB1	
Waiting	Presson admetric instal vol. Lta: Access Lampuner vol. Lta Siner Unip Vol. Lta	
eSign Waiting	Once driver and plug-in installed, Click Here to Connect Bio Device	
Download Waiting	Capricorn Biometrics Service not running, Please check url and services	
	Capricom Biometric Url with port : http://127.0.0.1.1623 Default Default	



After the device is successfully connected, follow the steps given below:

- Enter the Aadhaar or virtual ID number;
- Select the finger;
- Accept the terms and conditions;
- Enter the Captcha
- Then click on scan and put the selected finger on the device.

Pending Actions → Application Fo	m	♥ Prev Next ▶ Help
Selected eKyc option: Online Aa	idhaar Biometrics	Change
Scanner	(READY)Mantra Authentication Vendor De 🗸	
Aadhaar / VID		Generate VID here
Finger 1	LEFT THUMB + Dual Finger	
L hereby state that I have no objecti Biometric and/or One Time Pin (OTP) d Identity Services Pvt. Ltd. I understand the Aadhaar Authentication system, for o this specific transaction and for no other Read more English V	n in authenticating myself with Aadhaar based authentication syst ata for Aadhaar based authentication for the purposes of availing o that the Biometrics and/or OTP I provide for authentication shall b btaining my e-KYC through Aadhaar e-KYC service and for the i purposes. For the creation of DSC, I understand that the options the	m and consent to providing my Aadhaar number, f the Digital Signature Certificate from Capricom a used only for authenticating my identity through suance of Digital Signature Certificate (DSC) for at I have chosen are the ones that shall be populated
THE REAL TAX	iter code shown in the capitha	Scan Next

Once the thumb has been scanned successfully, click on the **'Next'** button to process further.

<i>P</i> Pending Actions → Application Form <i>Help</i> ?					
Selected eKyc option: Online Aadhaar Biometrics					
Scanner	(READY)Mantra Authentication Vendor De				
Aadhaar / VID	5xxxxxxxxxxx	Generate VID here			
Finger 1	LEFT THUMB				
	+ Dual Finger				
✓ I hereby state that I have no objectio Biometric and/or One Time Pin (OTP) di Identity Services Pvt. Ltd I understand i the Aadhaar Authentication system, for o this specific transaction and for no other Read more English ✓ (4)	n in authenticating myself with Aadhaar based authentication ta for Aadhaar based authentication for the purposes of avail hat the Biometrics and/or OTP I provide for authentication sh btaining my e-KYC through Aadhaar e-KYC service and for t purposes. For the creation of DSC, I understand that the optio	system and consent to providing my Aadhaar number, ng of the Digital Signature Certificate from Capricom all be used only for authenticating my identity through the issuance of Digital Signature Certificate (DSC) for ns that I have chosen are the ones that shall be populated			
TO EC	ter code shown in the captcha HTOEG	Re-Scan Next			



Please fill in the required details with your eKYC ID & eKYC pin:

- eKYC ID should be set according to the customer name with some more numbers or letters to make it distinct.
- eKYC pin is a six-digit pin that you can set according to your preferences.

Select the checkbox to accept the **'Terms of Service'** and IVG. Click **'Submit'** to move forward.

Pending Actions		≪ Prev Next >> Help (
Name		PAN (Mandatory for Income Tax usage)	
SXXXX SXXXX		PAN	
Date of Birth		Mobile with country code	
xx -xx-2xxx		919xxxxxxx1	
Email		Gender	
test666@gmail.com		Male 🗸	
Address			
House xxxxxxxxxxxxxxxxxxxxxxxxxxxxx	xxxxxx Nagar	1	
Postal Code (PIN)		Country	
1XXXX1		India	
State		City	
Delhi		XXXX Delhi	
eKYC ID		eKYC PIN	
KYC ID @capricom		KYC PIN	
Alphanumeric, start with alphabet, min 4 letter lo	ong	6 digit numeric pin	
Applicant Declaration: I hereby agree and confirm, that I h would abide by the same. The information provided in this a Section 71 of IT Act stipulates that if anyone makes a misrep with imprisonment up to 2 years or with fine up to one lakh	ave read and understood Pro application form is Correct at resentation or suppresses at rupees or with both.	ovisions, Guidelines and Practices of Certificate.Digital CPS and the Subscriber Agreement, I nd true in all respect. In material fact from the CCA or CA for obtaining any DSC such person shall be punishable	



If you have mentioned your PAN number, you have to verify your **NAME** and **DATE** of Birth as per your PAN/NSDL Data.

ORDER STATUS		Order ID: OR264246861			Created on: Jun 22, 2024 11:28 AM
Completed			Show Certificate and	l ekyc Details Expand 🔮	
eKyc Completed	⊘ [Pending Actions Verify PAN			♥ Prev Next ▶ Help ?
Pan Verification Pending	0	Verify PAN Name*		PAN*	
O Mobile Verification Completed		SxxxxSxxxx		TXXXXXXXX	
Email Verification Pending	0	Date of Birth *		□ Change name in or	der
		Verify			

Verify your email by following the prompts to complete the email verification process.

ORDER STATUS	Order ID: OR264246861	Created on: Jun 22, 2024 11:28 AM
Completed	Show Cert	tificate and ekyc Details Expand 🛇
Completed	C Pending Actions → Verify Email	≪ Prev Next ₩ Help?
Completed	Verify Email Email	OTP
Email Verification Pending	test666@gmail.com	Change Enter OTP
Application Form*	Verify Get OTP	
Verification (Level -1)		
Verification (Level -2) Waiting		
Payment Waiting		
eSign Waiting		
O Download Waiting		



After completing the above verification, If you had opted for **TOKEN REQUIRED** at the time of product selection. Then, you have to confirm your delivery address for token delivery.

Order ID: ORXXXXXX		
Show Certificate a	and ekyc Details Expand 🔮	
C Pending Actions → Application Form		♦ Prev Next ▶ Help ?
Shipping Address	Pending	Confirm
Please do above step to submit application form*		

Along with the delivery address, you can choose options:

- 1. Send Token after downloading DSC.
- 2. Send Empty Token, I will download DSC later.

Then, click the **'Confirm & Submit'** button.

	↔ Prev Next ⇒ Help ?
Update Shippings	
Name	Mobile with country code
XXXXXXX	XXXXXXX
Flat, House no., Building, Company, Apartment	Area, Street, Sector, Village
XXXXXXX	XXXXXXX
Landmark	Postal Code (PIN)
XXXXXXX	XXXXXXX
Country	State
XXXXXXX	XXXXXXX
City	
XXXXXXX	
O Send Token after download DSC Send empty token, I will download DSC later	
Confirm & Submit	





ORDER STATUS	Order ID: 0R264246861		Created on: Jun 22, 2024 TI:28 AM
Certificate Some Completed		Show Certificate and ekyc Details Expand O	
eKyc Completed	C Pending Actions + Application Form		# Prev Next # Help?
Application Form*	CERTIFICATE: DIGITAL - Ueneed Gettificate - Geneed Gettificate Registration Form		Form Id OR264246861
Image: State of the state o	Applicant Name 5000X 5000X Email tost66@pgmail.com	Mobile 9190000000 PAN Number	\sim
Sign Walting Download	ençe ta gghg656@capricorn 🗹 Class - 3 🖉 Sign 🖾 Year - 2	100000000000	- 4
Walting	Address		
	Home 2000000000000000000000000000000000000		li li
	Tewn/City/District	State/Union Territory Delhi	PIN code 110051
	Documents Submitted		
	Note: 71 of IT Act stipulates that if anyone makes a misrepr with imprisonment up to 2 years or with fine up to o	esentation or suppresses any material fact from the CCA or C ne lakh rupees or with both.	A for obtaining any DSC such person shall be punishable
	Applicant Declaration I hereby agree to abide and confirm, that I have read and uprovided in this application form is Correct and true in all r	nderstood Provisions, Guidelines & Practices of Certificate.Dig spect.	gital CPS and the Subscriber Agreement. The information
	Date: 22 Jun, 2024 1200 PM Place: East Delhi		
	Submit Application Form		

Once the application form is submitted, your order will be sent for verification. The verification will be conducted by Capricorn CA. Please wait for this process to be completed. After your order has been verified, you will need to finalize the payment for your order. Make sure to complete this step to ensure the processing of your Digital Signature Certificate.

ORDER STATUS	Order ID: OR264246861		Created on: Jun 22, 2024 11:28 AM
Certificate Completed		Show Certificate and	d ekyc Details Expand 🔮
eKyc Completed	C Pending Actions → Make Payment		
Application Form*	Payment Summary		Choose A Payment Options
Completed	DSC Amount	₹ XXXX	Online Payment Gateway Condit Card Net Backing UBlack
Completed	USB Amount	₹ XXX	Credit Card, Debit Card, Het Lanning, Or Fect.
Verification (Level -2)	GST (18%)	₹ XXX	Scan and Pay VIPI, QR Code, Phone Pay, Google Pay, PayTm e.t.c
Payment	Payable Amount	₹ XXXX	
Pending	Need Help? Contact Us		
Waiting			
Download Waiting			



Once the payment is completed, a prompt will appear. Click on **'CONTINUE TO DSC ENROLLMENT'** to proceed to the next steps.

	Transaction Detai	ls
Pavment Successful!	Order ID	OR264246861
,	Transaction ID	3595xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
0	Payment Status	success
	Amount	₹. XXXX /-
	Name	Sagar Sethi
	Mobile	919XXXXXXXXX
	Email	test666@gmail.com
0	CON Note: Invoice will be genera	TINUE TO DSC ENROLLMENT

After the payment, you need to eSign your **'Subscriber Agreement'**. As shown in the screenshot below, click on the **'Click here to login'** link to continue.

ORDER STATUS	Order ID: OR264246861	Created on: Jun 22, 2024 11:28 AM
Certificate Completed	Show Certificate and ekyc Details Expand	•
Completed	C Pending Actions 🕈 eSign	
Completed	Subscriber Agreement and DSC Form eSign As per CCA quidelines, applicants must read and e-sign the Subscriber Agreement and DSC App	plication Form to enable DSC download.
Verification (Level -1) Completed	Follow these simple steps to activate your digital signature certificate. You will redirected to eSig	n.Digital to Sign the document
Verification (Level -2)	Please Login with Kyc to activate order and download DSC Click here to login	
Completed	Forgot PIN ?? eKyc Dashboard	
eSign Pending		
Ownload Waiting		



You will need to log in using your eKYC credentials.

Copricon S	Repository Download DSC Login BUY CERTIFICATE
Enroll, Track and Manage your Digital Signature Certificate	
Choose From Variety Of DSC Usage	Enter your kyc and pin to access your account Kyc ID Enter username
	KYC PIN
	I'm not a robot
	Login Forgot eKyc PIN ??

Upon logging in, your eKYC Dashboard will open. Here, you will see your order listed. Click on the **'Form & Agreement eSign'** option to eSign your Subscriber Agreement.

Hey, S Stay Up	SXXXX SXXXX ! dated On your Certificate Status	Logout	: 🗭
e App	proved DSC	Downloaded Creewal Others	
	Order ID: OR264246861		
	Name	SX00X SX00X	
	Certificate name	Class - 3 Sign valid for 2 Year DSC . (IND, BIO)	
	Date & Time	22-Jun-2024	
	Status	Subscriber Aggrement Pending	
	Form & Agreement eSign More Details		
	DSC Application Form Subscriber Agreemen		



Your Subscriber Agreement will now be signed electronically. This completes the eSign process for your order.

		f Repository Do	Well Done! eSign done success	sfully
			ОК	Cancel
Hey, SXXXX SXXXX !			Los	jout 🗭
Stay Updated On your Certificate Status				
Approved DSC Down	loaded Renewal Others			
Order ID: OR264246861				
Name	SXXXX SXXXX			
Certificate name	Class - 3 Sign valid for 2 Year DSC . (IND, BIO)			
Date & Time	22-Jun-2024			
Status	Download Pending			
Download DSC Form & Agreement More Details				

After signing the **Subscriber Agreement**, your order will be ready for download. You have to set your **Download Key** before downloading. You will be able to view your **'ORDER ID**, **PIN CODE**, and **DOWNLOAD KEY'** on the screen.

lame	5000X 5000X
ertificate name	Class - 3 Sign valid for 2 Year DSC . (IND, BIO)
late & Time	22-Jun-2024
tatus	Download Pending
Download your D	SC Now
Download your D OrderID	SC Now OR264246861
Download your D OrderID Pin code	C Now OR264246861 110051
Download your D OrderID Pin code Download Key	C Now OR264246861 110051 Update Download Key

To learn how to download your Digital Signature Certificate (DSC), click on the provided link: **'<u>Click here to learn how to download your DSC</u>'**.